

2022

Annual Report

Inaugural Year of Operations



TAKE THE RIGHT STEP IN YOUR CHILD'S EDUCATION

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Theme 1: A message from key school bodies

President's Annual Report

Dear Community,

Assalamu'alaikum warahmatullahi wabarakatuh,

On behalf of the school board,

I am pleased to present the President's Annual Report for the first year of operation at the newly established Arrahman College. This report aims to showcase our accomplishments, challenges, and future plans as we reflect on the incredible journey we have embarked on together.



During our inaugural year, we established the groundwork for our school's success. This involved building a strong leadership team, recruiting dedicated educators, and developing comprehensive policies and procedures. These fundamental steps laid the foundation for our institution and positioned us for growth and excellence.

Our dedication to academic excellence was evident through the implementation of a rigorous curriculum. Aligned with state standards, our curriculum emphasized critical thinking, creativity, and problem-solving skills. We employed effective teaching strategies and closely monitored student progress. I am delighted to report that our students achieved commendable academic results, a testament to the hard work and commitment of our teachers and students.

Creating a vibrant and inclusive learning environment was a top priority for us. We prioritised nurturing a positive school culture that values diversity, respect, and collaboration. Through various initiatives such as student clubs, extracurricular activities, and community service projects, we encouraged student engagement and personal growth.

We are immensely grateful for the unwavering support of our parents and the wider community. We established effective channels of communication and actively involved parents in school activities, ensuring their active participation in their child's education. Our partnerships with local businesses, organisations, and community members enhanced the educational experience for our students and provided valuable resources and opportunities.

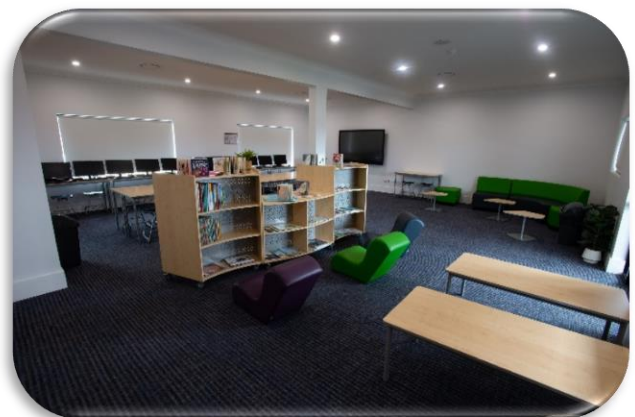
We recognise that our journey has just begun, and we remain committed to continuous improvement. Moving forward, we will prioritise professional development for our staff, invest in technology integration, and expand our extracurricular offerings. We will also seek feedback from stakeholders to ensure that our school evolves and adapts to meet the changing needs of our students and community.

The first year of our new school has been a resounding success, thanks to the dedication, collaboration, and unwavering support of our stakeholders. Together, we have established a strong foundation for academic excellence, fostered a vibrant learning community, and developed strong connections with parents and the wider community. As we enter the next phase of our journey, I am confident that our school will continue to thrive and provide an exceptional education to our students.

I extend my deepest appreciation to our students, parents, staff, and the entire community for their invaluable contributions. Together, we will shape the future of our school and empower our students to achieve great success.

With the blessings of Allah and the hard work of all involved, 2022 proved to be a successful year, leading to the initial operations and approval of Arrahman College. We always seek Allah the Almighty's guidance and wisdom in our decisions, prioritising selflessness, and the best interests of our school for present and future generations.

Dr. Saadallah Ramadan
President, Arrahman College Ltd



Principal/ CEO's Report

Dear Community,

Assalamu'alaikum warahmatullahi wabarakatuh,

In the name of Allah, the Most Gracious, the Most Merciful

Introduction:

I am delighted to present the Principal's Annual Report for our school's inaugural year of operation- 2022. It has been a remarkable journey filled with accomplishments, challenges, and growth. This report aims to provide an overview of our achievements, highlight the progress made, and outline our plans for the future.



Our Islamic Identity:

At Arrahman College, we wholeheartedly embrace and nurture an Islamic identity, which has had a profound impact on the overall experience and growth of our students. We are proud to foster a school community that creates an environment deeply rooted in Islamic values, principles, and teachings.

Our focus lies in instilling Islamic values such as compassion, justice, honesty, respect, and integrity into the fabric of our school culture and daily activities. By integrating these values, we strive to ensure that our students comprehend their significance and actively apply them in both their personal and academic lives.

Enrolment:

In our first year, we welcomed 38 students from diverse backgrounds and grade levels. We are pleased with the response from the community, and the trust parents have placed in our school. The enrolment numbers exceeded our initial expectations, demonstrating the demand for quality education in our area.

Curriculum and Teaching:

We have implemented a rigorous and comprehensive curriculum that aligns with national standards. Our dedicated team of educators has worked tirelessly to ensure that teaching methods are innovative, engaging, and student-centred. Regular professional development sessions have been conducted to enhance their skills and knowledge.

Academic Achievements:

Despite being a new school, our students demonstrated sound academic achievements. We implemented a comprehensive curriculum aligned with state standards, focusing on core subjects while fostering critical thinking, creativity, and problem-solving skills. Our students showcased remarkable progress throughout the year, achieving pleasing results.

Approvals

In 2022, Arrahman College successfully obtained a renewed registration for Kindergarten to Year 2 for a period of 5 years. Additionally, the school received an initial registration for years 3 and 4, valid for 12 months. This achievement is exceptional for a new school in its first year of operation and highlights the College's commitment to meeting regulatory requirements. The College's compliance in all areas reflects commendable governance practices and the implementation of effective controls, setting a solid foundation for future growth. Furthermore, in March 2022, the College received a final Occupation Certificate, signifying the completion of Stage 1 construction and marking an important milestone in the school's development.

Dedicated and Qualified Staff:

Our dedicated team of teachers and support staff played a pivotal role in the success of our school. We carefully selected educators who are not only highly qualified but also deeply committed to providing a nurturing and stimulating learning environment. Their dedication, expertise, and passion have been instrumental in shaping our school's positive culture.

Infrastructure and Facilities:

During our first year, we focused on creating a safe and conducive learning environment. Our school features state-of-the-art classrooms, a well-equipped library, sports facilities, and outdoor spaces for recreational activities. We are committed to continually improving our infrastructure to meet the evolving needs of our students.

Strategic Planning

Our strategic plan for the new school focuses on achieving academic excellence, fostering holistic development, integrating technology, engaging the community, and promoting professional development. We aim to provide a dynamic learning environment that nurtures students' unique talents, prepares them for the future, and cultivates responsible global citizens. With a student-centered approach and strong partnerships, we will create a school that inspires, challenges, and supports students on their educational journey. Continuous evaluation and feedback will ensure the plan's effectiveness, leading to a thriving institution that excels in both academics and character development. I look forward to driving our strategic plan as well as the ongoing delivery of operational excellence.

Community Interest

Arrahman College has developed a strong presence in the community which is evident in the number of enquiries received through phone calls, emails, and general communications over social media. I remain confident that the growth of the College will continue to flourish during our future years of operation.

Community Engagement:

As a new school, we understood the importance of building strong connections with the community. We actively engaged with local businesses, organisations, and community members to establish partnerships that would benefit our students. This collaboration allowed us to offer additional resources, student-teacher internships, and mentorship opportunities, enriching the educational experience for our students.

Co-curricular and Extra-curricular Activities:

We believe in the importance of a well-rounded education. Hence, we offered a wide range of co-curricular and extra-curricular activities to provide students with opportunities for personal growth and development. These activities included sports, arts, coding clubs, and community service initiatives. Our students have enthusiastically participated and showcased their talents.

Parental Involvement:

We recognise the crucial role parents play in a child's education. Throughout the year, we encouraged parental involvement through regular communication, parent-teacher meetings, workshops, and events. The support and active engagement of parents have been invaluable in shaping our school's success.

Challenges and Future Goals:

Operating in our first year has not been without challenges. We faced initial logistical hurdles, adapting to a new school culture, and establishing effective systems and processes. However, we have learned from these experiences and are committed to continuous improvement.

Looking ahead, our goals for the coming years include:

- Enhancing academic programs and introducing new courses to cater to a diverse range of student interests and needs.
- Embedding Islamic perspectives across all Key Learning Areas; including the implementation of a leading Arabic Language studies program.
- Strengthening partnerships with local organisations and educational institutions to broaden opportunities for our students.
- Incorporating technology effectively into teaching and learning to promote digital literacy and prepare students for the future.

- Continuing professional development programs for staff to stay updated with the latest teaching methodologies and advancements in education.
- Expanding our community outreach initiatives to foster stronger ties with the local community and promote social responsibility among our students.

Conclusion:

In conclusion, I am immensely proud of what we have accomplished in our school's inaugural year. Our collective efforts have laid a strong foundation for academic success, personal growth, and community engagement. I extend my heartfelt gratitude to the school board, our students, parents, staff, and community for their unwavering support. With a committed team, dedicated students, and supportive parents, we are excited about the future of Arrahman College and look forward to achieving new milestones together. Inshallah together, we will continue to inspire and empower our students for years to come.

We ask Allah (SWT) to grant us the Tawfeeq and success in the ongoing management and operations of Arrahman College.

Sincerely,



Hussein Oubani
Arrahman College Ltd
Principal/ CEO



Theme 2: Contextual information about Arrahman College and characteristics of the student body

Our History:

Arrahman College, an Independent Islamic School located in the suburb of Austral in Western Sydney was established in 2022 with the aim of delivering excellent education to students hailing from various backgrounds. Since its establishment, the college has experienced remarkable growth and gained a strong reputation, solidifying its position as a vital part of the surrounding community. Throughout its history, the college has achieved numerous notable accomplishments and reached significant milestones, showcasing the unwavering commitment and diligent efforts of students, teachers, staff, and parents.

Our Motto:

“Reason- Faith- Respect”

Our Vision:

Arrahman College is an Islamic school that empowers all students to embrace STEM learning, achieve their personal best and build their emotional, social, and physical well-being.

Our Mission:

Arrahman College is an Islamic community that seeks to make an outstanding impact which positively contributes to society through its students and the quality of its teaching and leadership in education.

Arrahman College will provide a positive, holistic learning environment where staff and students work cooperatively to achieve their personal best and develop a commitment to continuous learning and effective participation within the broader community. We are committed to fostering a community of learners and providing an academic curriculum that focuses on STEM to help develop a broad knowledge base while promoting the skills of critical and creative thinking. By offering a variety of activities both inside and outside of the classroom that is guided by Islamic values and experiences, Arrahman College develops the student's whole personality, empowering each student to become an informed decision-maker and a life long learner.

What We Value:

1. The Quest for Excellence through adventure, curiosity, creativity and growth.
2. Our Faith and Traditions which inspire truth, honour, loyalty and commitment.
3. Leadership through teams in a spirit of service, compassion, fun and community.

Our Child Safety Statement:

Arrahman College has a zero-tolerance for child abuse and is committed to acting in children's best interests and keeping them safe from harm. The school promotes the safety, wellbeing and inclusion of all children, including those with a disability, from a culturally or linguistically diverse background or possess an Aboriginal heritage. The school carries out appropriate checks to ensure that all staff and

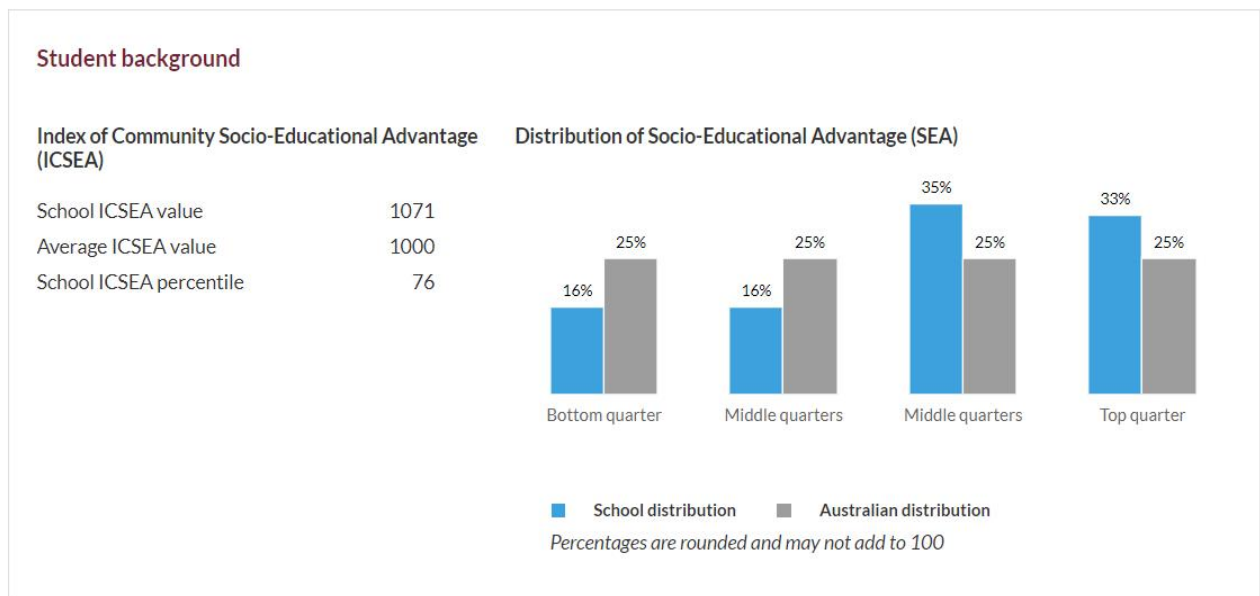
volunteers are suitable for working within a safe children’s school environment. The College actively supports a culture of reporting any incidents of child abuse or harm.

Our Student Body:

Situated in Sydney’s Southwest, in a suburb that has both residential and light industrial areas, the school caters to a diverse community, with students representing 6 different language backgrounds.

In 2022, there were 38 students enrolled in Year Kindergarten to Year 2. There are approximately equal numbers of boys and girls throughout the school. Many students commence Kindergarten with low levels in many critical areas of literacy with 30% of students entering the College with no prior schooling experience.

2022 Student Enrolment Profile



Theme 3: Student outcomes in standardised national literacy and numeracy testing

Arrahman College operated Kindergarten to Year 2 in 2022- its first year of operation.

There are no student outcomes in standardised national literacy and numeracy testing to report for Theme 3.



Theme 4: Senior secondary outcomes (student achievement)

Arrahman College operated Kindergarten to Year 2 in 2022- its first year of operation.

There are no senior secondary outcomes to report for Theme 4.



Theme 5: Teacher professional learning, accreditation, and qualifications

Teacher Professional Learning

Arrahman College has a commitment to the professional development of staff. All staff participate in professional learning programs that enhance their knowledge, understanding and use of innovative approaches to pedagogy, subject specific content, legislation, and other school priorities. Professional learning is undertaken by staff through an internal program accessing the resources and expertise of our own staff as well as using external providers.

The focus of whole school professional learning in 2022 included:

- Digital Technology and platforms
- Islamic Pedagogy
- Strategies of differentiation and assessment moderation
- Child protection and the requirements of mandatory reporting
- Implementing quality wellbeing practices for staff and students
- Identifying and supporting students at risk
- New syllabus familiarisation and programming
- Policy compliance
- Student health and safety



In 2022, the implementation of the school's Professional Development Plan enabled the school to focus its professional learning on areas identified through the staff goals.

Future professional development opportunities at the College will focus on the following strategic areas: enhancing numeracy and literacy instruction, the familiarisation and implementation of new NESA Syllabus documents, enhancement of student wellbeing; and maintaining a safe and supportive learning environment.

Below is a summary of the professional learning that was completed by Arrahman College in 2022.

Summary of Professional Learning in 2022

Professional Development Course	No. of Staff Attended	Facilitator
Arabic Foundations	1	University of Sydney
Using the Assurance platform	1	Complispace (CompliLearn)
Child Protection Training (2022)	6	Complispace (CompliLearn)
Creating Scope and Sequences for English and Mathematics K-2	1	AIS NSW

First Aid- CPR	6	Surf Life Saving Australia
HR Discrimination, Harassment and Bullying (2022)	5	Complispace (CompliLearn)
Identifying and Responding to Children and Young People at Risk - Self-paced Learning Experience	6	AIS NSW
Introduction to Inquisitive for F-2 Teachers	3	Inquisitive Education Pty Ltd
Leading the Implementation of the New English K-2 Syllabus	1	AIS NSW
Leading the Implementation of the New Mathematics K-2 Syllabus	1	AIS NSW
Literacy Essentials (K-2)	3	AIS NSW
NCCD Overview for Educators	5	AIS NSW
NSW Primary Curriculum Professional Learning Course English K-2	3	NESA Learning Portal
NSW Primary Curriculum Professional Learning Course General overview	3	NESA Learning Portal
NSW Primary Curriculum Professional Learning Course Mathematics K-2	3	NESA Learning Portal
Numeracy Essentials (K-2)	3	AIS NSW
Oliver Remote Training	1	Soft Link Australia Pty Ltd
Planning and Programming for the New Mathematics K-2 Syllabus - Self-paced Learning Experience	3	AIS NSW
Promoting and Protecting Student Wellbeing and Mental Health - Self-paced Learning Experience	6	AIS NSW
Sentral Reporting	5	Sentral Pty Ltd
Student Duty of Care (2022)	5	Complispace (CompliLearn)
Tarbiyah Training	6	Madrasah Curriculum for Academic Excellence (MCE)
The Annual AIS Briefing	1	AIS NSW

Staff Development Days 2022

There were a total of 5 Staff Development Days held at Arrahman College in 2022.

Session	Term	Date
1	Term 1	Monday 24 th January 2022
2	Term 1	Tuesday 25 th January 2022
3	Term 2	Tuesday 26 th April 2022
4	Term 3	Monday 18 th July 2022
5	Term 4	Monday 10 th October 2022

Teaching Standards

Category	Number of Teachers
(i) Teachers having teacher education qualifications from a higher education institution within Australia or as recognised within the National Office of Overseas Skills Recognition (AEI-NOOSR) guidelines, or	5
(ii) Teachers having a bachelor's degree from a higher education institution within Australia or one recognised within the AEI-NOOSR guidelines but lack formal teacher education qualifications, or	Nil
(iii) Teachers not having qualifications as described in (i) and (ii) but having relevant successful teaching experience or appropriate knowledge relevant to the teaching context. Such teachers must have been employed to 'teach' in NSW before 1 October 2004 (either on a permanent, casual or temporary basis) and have approval from the NSW Institute of Teachers to extend the period during which an approved teaching qualification may be obtained.	Nil

Teacher Accreditation

Level of Accreditation	Number of Teachers at the commencement of the 2022 academic year	Number of Teachers at the conclusion of the 2022 academic year
Conditional	1	1
Provisional	1	-
Proficient Teacher	2	3
Highly Accomplished Teacher (Voluntary accreditation)	1	1
Lead Teacher (voluntary accreditation)	-	
Total number of Teachers	5	5

Theme 6: Workforce composition

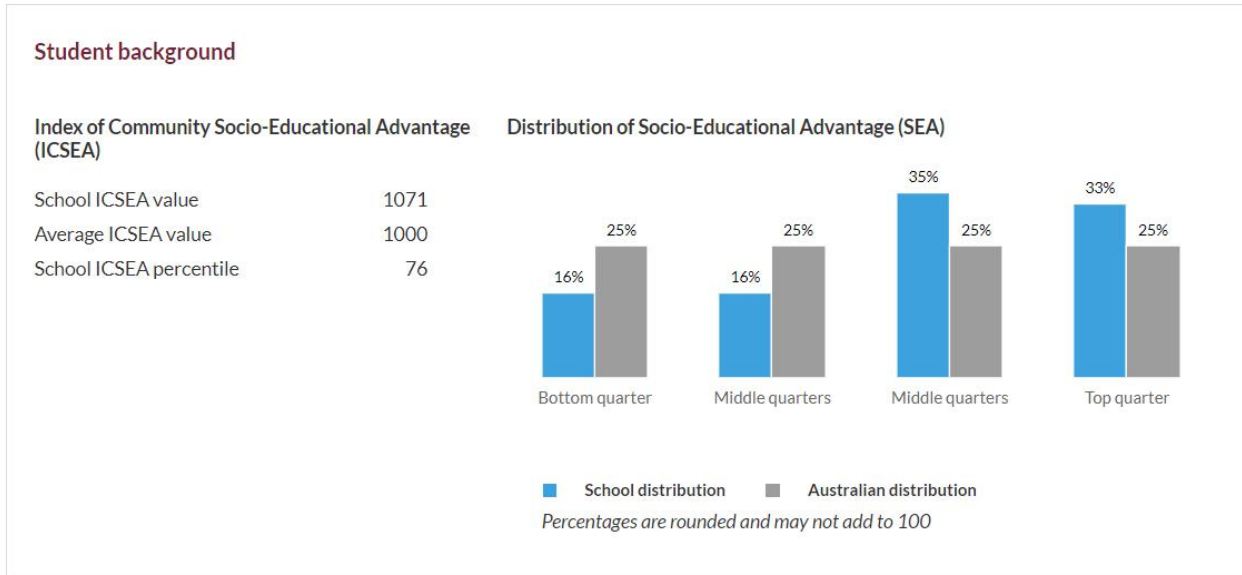
School staff 2022	
Teaching staff	5
Full-time equivalent teaching staff	4.6
Non-teaching staff	2
Full-time equivalent non-teaching staff	2.0

Composition Summary	
Indigenous Staff Members:	0
Teaching staff Retention Rate:	97.45%
Teaching staff attendance rate:	Average annual absence due to emergency leave 3.5 days per teacher.



Theme 7: Student attendance, and retention rates and post-school destinations in secondary schools

2022 Student Enrolment Profile



Student Attendance Rates:

Year Level	Attendance Rate %*
Kindergarten	95
Year 1	98
Year 2	98
Whole School	97

Ninety Seven per cent of students attended school on average each school day in 2022. This was a particularly great outcome immediately following the COVID-19 pandemic and during the colleges first year of operations.

The information provided is based on the Student Attendance (STATS) Report 2022*.

Student retention rate from Year 10 to Year 12

This section of the report is not applicable.

Post-school destinations

This section of the report is not applicable.

Management of non-attendance

The processes the school has in place to monitor attendance and strategies to improve unsatisfactory attendance are part of the evidence of compliance in section 3.6.2 of the Manual in relation to providing a safe and supportive environment.

The College has implemented the following systems and procedures to follow up on unexplained absences from college:

- Where an absence has not been explained by **11.00 am** an email is sent to the student's parents/guardians notifying them of the absence and requesting them to immediately contact the College.
- Where the absence remains unexplained the matter will be reported to the **Stage Coordinator** for investigation and follow up.
- Where parents/guardians repeatedly fail to inform the College of absences the **Stage Coordinator** will contact them directly to seek an explanation and to remind them of their obligation to report absences.
- All information in relation to unsatisfactory attendance is recorded on students' files, and information with respect to attendance is provided in each student's College Report.

Unsatisfactory Attendance Intervention Strategies

The College has implemented the following strategies to improve unsatisfactory attendance and student engagement in college and learning:

- The College encourages parents/guardians to understand their obligations to ensure their child attends college, and to not condone absences for unauthorised reasons such as birthdays, shopping, and other leisure activities.
- Regular meetings are conducted between the Principal, Stage Coordinators and Senior staff, as appropriate, to coordinate responses to student absences.
- Students with persistently low attendance will be monitored, and personalised strategies will be considered to increase their attendance and/or engage them in continuing education programs. For students requiring more intensive support, one-on-one meetings and alternative arrangements may be organised in consultation with parents/guardians.

- Where frequent absences (*more than 3 consecutive days*) are explained as being due to illness, the College will request medical certificates for the absences and will consult with parents/guardians regarding the health care needs of the student.
- All required reports will be made to the Community Services Child Protection Helpline, and/or contact will be made with the Child Wellbeing Unit if there are safety, welfare, or wellbeing concerns in relation to student attendance.

Strategies for Managing Students Attendance

Our student attendance management strategies include:

- Contacting parents and following up on absences
- Rewarding good attendance / positive reinforcement
- Principal commendations given for improved or excellent 100% attendance.
- Conducting thorough attendance checks and reviews
- Reporting concerns — Referral to child first or report to Child Protection
- Re-engagement programs
- Referral to school or community-based wellbeing professional
- Student Absence Learning Plan
- Individual education plan
- Attendance improvement plans and return to school plans.
- Attendance student support group
- Organising meetings with parents and carers
- Engaging with the family
- Addressing individual student needs
- Archiving attendance records



Theme 8: Enrolment policies

Source of Obligation

The NSW Registration Manual (3.8) requires the Principal of the College to keep a register, in a form approved by the Minister, of the enrolments of all children at the College.

The NSW Registration Manual (3.6.2) requires the College to provide a safe and supportive environment by maintaining a student enrolment register.

Student Enrolments

Arrahman College keeps a register of enrolments of all children at the College in **print and electronic form**.

Criteria

To determine enrolment at Arrahman College, the following criteria are taken into account:

- A commitment from the family to support the School's Islamic ethos and values.
- A commitment to being an active and responsible member of the school.
- Outcome of the interview process with Executive Staff
- Outcome of Arrahman College testing
- Discipline and attendance (where applicable)
- The ability of the school to meet the individual learning needs of the student.
- The date of the application.
- Completion requirements with adequate documentation.
- The ability of the school to effectively meet the individual learning needs of the student.

Meeting Diverse Student Learning Needs

Where a student has declared education support needs or a disability, or other information has come to light indicating a possible need for education support services, or for some measures or actions to assist the student to participate in the College's courses or programs or to use the College's facilities or services, the College will make an initial assessment of the student's needs. This will include consultation with the student or their parents as part of the collaborative planning process.

In respect of any prospective enrolment, the College reserves the right to have members of its staff visit the student's current school or (with the parents' agreement) the home, to assess the learning needs of the student more accurately.

The principal may:

- require the parents to provide medical, psychological, or other reports from specialists outside the College.
- obtain an independent disability assessment of the student.

Where information obtained by the College indicates that the student has a disability, the principal will seek to identify the exact nature of the student's needs and the strategies required to address them. Having obtained this information, the principal will determine whether the student, if enrolled, would require some measures or actions to assist the student to participate in the College's courses or programs or to use the College's facilities or services that are not required by students who do not have the student's disability.

Where the Principal determines that the student would require some such measures or actions, the principal will seek to identify whether those measures or actions required are reasonable in that they balance the interests of all parties affected. In assessing whether a particular measure or action for a particular student is reasonable, the principal will comply with the standards outlined in the Disability Standards for Education (Cth) 2005.

Where the Principal determines that the enrolment of the student would require the College to take unreasonable measures or actions to ensure that the student is able to participate in the College's courses or programs or to use the College's facilities and services, on the same basis as a student without a disability, or would cause unjustifiable hardship, the Principal may decline the offer of a position or defer the offer or invite the parents to consider the Transition Program for their child.

Enrolment Process

Step 1: Complete an [online Expression of Interest \(EOI\) form](#) on the College website.

Step 2: All Expressions of Interest will be reviewed by the Arrahman College Management Team.

Step 3: Parents and/or Carers will be contacted by the College and invited to submit an enrolment application form via the online Enrolment Portal. This includes a payment of \$100.00 and the submission of any further documentation requested.

Step 4: A screening interview will be scheduled with the College Principal and/or his delegate. The screening interview will include the student undergoing an entrance assessment to determine their general academic abilities.

Step 5: Upon a successful interview and the availability of a place, an offer will be made. If accepted, a Confirmation of Acceptance Form will need to be completed via the College's online Enrolment Portal.

If your enrolment is for the following year, an advance fee of \$500.00 will need to be paid. ***(This amount will be deducted from your tuition fees upon commencement at the College, however, it is not refundable if enrolment is cancelled).***

In the case where there is no vacancy, applicants may choose to be placed on a waiting list.

All applications are subject to accepting Arrahman Colleges [Terms and Conditions of Enrolment](#)

Kindergarten Enrolment

To determine enrolment at Arrahman College for Kindergarten, the following criteria are taken into account:

- Outcome of testing carried out by the school
- An interview with executive staff

Upon successful enrolment, parents are notified in writing and fees need to be paid for the first term before commencement. Kindergarten orientation will be held to acquaint parents with the school environment.

Children who turn 5 on or before 31st June of the proposed year of entry are eligible to commence Kindergarten.

All potential students must undertake a 'readiness for school' assessment. If parents have already indicated specific learning needs, an alternative and/or additional assessment process may be required.

In respect of any prospective enrolment, the College reserves the right to have members of its staff visit the student's preschool, early intervention centre or (with the parents' agreement) the home, to assess the learning needs of the student more accurately.

All Kindergarten applicants are assessed for class placement in the year prior to entry.

Enrolment Promotions

Arrahman College may offer promotional campaigns throughout the year including.

- Early Bird Enrolments
- Successful Student Referrals
- Textbook Vouchers
- Software Vouchers
- Educational Packages
- Uniform Vouchers

All promotions will be advertised via the [colleges' website](#) and [social media](#) platforms.

Please contact our administration office for more information.

Interview

It is the regular practice of the principal in the registration process to invite students with their parents to attend an interview at the College with the Principal or a member of staff appointed by the principal within two years of their expected start date. Where this is not possible, the principal may interview using Zoom (or online services). The principal, at his discretion, may forego the interview component of the enrolment process. Students on the waitlist will only be interviewed should a place become available.

At the interview, among other things, the College's representative will:

- inform the parents of their responsibility to the College in relation to fees and will ascertain their ability to afford the current fees.
- seek to establish that the expectations and commitments of the parents are consistent with the vision, values, goals, policies, and resources of the College including a commitment to actively participate in school events.
- Discuss the Islamic philosophy and practice of the College and the family's preparedness for their child(ren) to participate.
- Discuss the nature of the academic program of the school and the academic history of the student (if applicable)
- advise the parents of primary school students of the provision of an Out of School Hours Care Service on the premises at Arrahman College, its schedule, and its proposed fees.

Invitations for Interviews are issued in order of priority status and then the date of receipt of the application.

Offers

At the satisfactory conclusion of the interview process, the principal may make an offer to the parents to enrol the student via an electronic Letter of Offer. Parents will also receive the College's current Conditions of Enrolment.

To accept the offer, the parents must, within 14 days of receiving it:

- accept the Enrolment Agreement which includes acceptance by the parents of the current Conditions of Enrolment
- pay the non-refundable Enrolment Deposit Fee

Failure to reply within the required time may result in the position being re-offered where other students are waiting for entry to the College.

The **Enrolment Deposit Fee** is deducted from the total tuition fees.

Offers for Provisional Enrolment

Where circumstances give rise to uncertainty on the part of the principal, a provisional enrolment may be offered for a student for a set period of time.

Conditions applying to such provisional enrolment will be set out in writing. In these cases, either the parents or the principal may terminate the enrolment with seven days' notice. In such circumstances, enrolment deposits will be refunded, and fees will be adjusted to cover the period of enrolment only.

No penalties will apply.

This provision may not be applied in the case of students with a disability.

Security Bond

For new entrants to the College, a Security Bond is required to be paid within 14 days of notification that a place has been offered. The College's receipt of the 'Offer of a Place' letter, signed and returned by parents together with payment of the Security Bond, constitutes acceptance of the place offered. If the offered place is subsequently not taken up the Security Bond will not be refunded.

The Security Bond is refundable when the youngest (last) student completes Year 12, provided that all monies owed to the College have been paid and that all books and items of equipment have been returned in good condition.

Should any of the students be withdrawn before the completion of Year 12 the Security Bond will only be refunded provided that the required written notice of a full term has been given for each of the exiting students, and that all books and items of equipment have been returned in good condition at the time of departure.

The security bond per single student is \$500 or \$1000 per family.

Families enrolling their children at Arrahman College in 2022 will be excluded from security bond payments.

Enquiries

Our Administration Staff will refer enquiries about enrolment to the College website for the procedure including:

- a Prospectus
- the Conditions of Enrolment
- the most recent Fee Schedule
- an Application Form for inclusion on the waiting list including payment details.

The College Administration office will direct everyone enquiring about enrolment to this Enrolment Policy located on the College's website.

Waiting List

The principal is responsible for the maintenance of waiting lists for entry to the College. Placement on the waiting list does not guarantee an offer of enrolment.

Names of students will be entered on the appropriate waiting list when their parents or a parent:

- return or complete online the Application Form for inclusion on the waiting list
- pay a non-refundable Application Fee
- provide a copy of the student's birth certificate.

In addition, an application for an overseas student must also include:

- copy of the biographical page of their passport
- the AEAS Test Report of English competency- if applicable
- a copy of their Visa documentation if the student is currently in Australia on a Visa- if applicable

Failure to provide all required information may result in the College declining to enter the student's name on the appropriate waiting list or delaying such entry and may also result in the College declining or delaying the student's enrolment.

Assessment Review

The College will undertake an assessment process at some time decided by the College after a student's name has been entered on the waiting list. As part of the assessment process, the College may ask the parents to provide more information about their child.

Any assessments or reports required from non-school personnel will be at the parents' expense.

In considering all prospective enrolments, the College may ask parents to authorise the principal or his delegate to contact:

1. The principal of their child's previous school to obtain or confirm information pertaining to their child's enrolment.

2. Any medical or other personnel considered significant for providing information pertaining to the needs of their child.

Where information obtained by the College suggests:

- a profile of misconduct, illegal activities, non-compliance, or anti-social behaviours that indicate that the student's enrolment at the College is likely to hinder their own academic progress or be detrimental to other students, the staff or the College, or
- the parents may not be able to meet the financial commitment required by having a student at the College, or
- the level of English language is not adequate or undertake the rigours expected by the College.

Notwithstanding that the student is the sibling of a current student, the principal may decline to proceed any further with the enrolment process.

Continued Enrolment

Continued enrolment at the College is dependent on a student's academic progress, consistent attendance, receipt of fees and any other charges by the due date, adherence to the enrolment conditions and the College Community Code of Conduct as well as any other expectations of the student as set out in various College publications and policies from time to time.

In addition, the following conditions of enrolment apply:

- Families accept the Arrahman College Enrolment Policy.
- The student participates in the school curriculum which includes all Key Learning Areas, Islamic rituals, camps and excursions, and sports.
- Parents are expected to continue their involvement in the life, worship, and service of the Islamic values of Arrahman College and are expected to accept a sincere commitment to give their children every opportunity to experience the fullness of their faith.
- Parents are expected to accept and support all school, uniform, and behaviour policies and procedures which have been formulated for the efficient management of the school and the safety and welfare of children and visitors.
- Parents are expected to commit themselves to the payment of school fees and charges.
- Acceptance of the position is conditional upon paying a security deposit. We require a term's school fees as a security deposit to be lodged with the acceptance form. This fee will be refunded the year your youngest child completes the final year of primary school at Arrahman College and after all outstanding fees have been paid.
- This fee will not be refunded if your child/children leave before this time, however, in the event of extenuating circumstances, this matter will be left to the discretion of the College Principal.

Considerations of Applications

Where a situation requires special consideration, a team consisting of the Principal, Assistant Principals (and Support staff as required) works collaboratively to discern and allocate placement.

Prior to offers of enrolment places, the principal will give consideration to:

- Class size/places available
- Class composition
- Physical accommodation available
- The ability of the school to meet the child's needs.
- The need to maintain the Islamic/community character/ethos of the school.
- Siblings attending the College.
- The discretion of the principal

Priority Enrolments

Each enrolment application is considered on its merits, including if siblings currently attend the school.

Special consideration may be given to.

1. Siblings of students already attending the college
2. Children of College staff
3. Children of the school board
4. Local residents

Accommodation and Boarding

Arrahman College does not provide opportunities for student accommodation and/or boarding.

Information we collect.

The College Principal has the following responsibility:

- accept or decline applications for enrolment in accordance with this policy's implementation procedures.
- maintain an enrolment register containing accurate enrolment data.
- arrange to obtain relevant student information, oversee risk assessments, and develop risk management plans for prospective students with special needs, including students with disability, or with safety, health or well-being concerns.
- develop selection criteria, which are not unlawfully discriminatory, for non-local enrolment applications for use when demand exceeds the number of places available.
- take reasonable steps to ensure that a student with a disability can apply for enrolment on the same basis as a student without a disability and without experiencing discrimination.

- inform parents and community members about the school's procedures for enrolment.
- determine appeals to applications for enrolment and adult enrolment that have been declined by enrolment panels, provided they are not part of the panel.
- share information relevant to student and school safety with other principals when the transfer of information is requested in order to enrol a child in another school in accordance with this policy's implementation procedures.
- operate within enrolment caps and local enrolment buffer levels.
- advise the relevant authorities of enrolment trends in the school.

Teachers Responsibility

Teachers have the following responsibility:

- may be nominated to participate in enrolment panels.
- disclose to the administration staff and/or executive staff any known issues, challenges, and/or circumstances that may impact student enrolment.
- inform the administration staff of important changes to students' personal details.

Parents/Caretaker's Responsibility

Parents and/or caretakers have the following responsibility:

- have the duty of enrolling a child of compulsory school age at a government school or registered non-government school, or to register for home-schooling.
- meet their financial commitments or maintain close contact with the principal regarding their financial situation should this not be possible;
- nurture the faith development of their children.
- support the school expectations of behaviour, punctuality and dress.
- assist where possible through the support of school activities.
- support their children's full participation in the school program.
- when required by the school, provide accurate information and documentation necessary to allow the school to establish a child's entitlement to enrol and to implement any risk assessments or management plans at the school.
- Parents/guardians must advise the Principal of any Court Order(s) that may exist in regard to the child, or any changes to such Court Order(s) and provide a copy of the Court Order(s) and any subsequent changes for the child's school file.

Student Responsibilities

Upon accepting the offer of enrolment at Arrahman College, students are required to enter into the life of the College enthusiastically and to participate in the formal curricular and extra-curricular activities to the best of their ability.

Students must adhere to the Islamic ethos of the College at all times.

Wear the School Uniform in accordance with the uniform policy and comply with the school's dress standards at school and to and from school.

Information for Register of Enrolments

The register of enrolments records the following information for each student:

- name, age and address
- name and contact telephone number of parents/guardians
- date of enrolment
- date of leaving the College and the student's destination, where appropriate
- for children older than six years of age, previous school or pre-enrolment situation
- where the destination of a student under seventeen years of age is unknown, evidence that the NSW Department of Education has been notified of:
 - the student's full name
 - the student's date of birth
 - the student's last known address
 - the student's last date of attendance
 - parents'/guardians' names and contact details
 - an indication of possible destination
 - any other information that may assist officers to locate the student.
 - any known work health and safety risks associated with contacting the parents/guardians or student.

Records Keeping/ Register of Enrolments

Arrahman College maintains an up-to-date and accurate record/register of student enrolments in both digital and physical records.

All student enrolments are recorded digitally on the Arrahman College Enrolment HQ Portal and SENTRAL school Administration Management System.

All student enrolment records are managed by the Arrahman College Administration Manager in consultation with the College Principal.

The register is retained for a period of seven years after the last entry is made, and copies of information in the register are stored off-site at regular intervals. All physical records are kept in the Arrahman College Archive room and are managed by our Administration Manager.

Confidentiality

The College will abide by the provisions of the Privacy Act 1988. Confidentiality and privacy require that all staff must ensure that information regarding students and their parents and/or legal guardians is restricted to those who genuinely need to know.

Implementation

The College Principal is responsible for ensuring the implementation of the Arrahman College Student Enrolment Policy.

Arrahman College has set up a series of compliance tasks in **CompliSpace Assurance**, to ensure that key obligations under the NSW Registration Manual are managed effectively.



Theme 9: Other school policies

Arrahman College is dedicated to fulfilling its responsibility of ensuring the well-being of all its students, by creating a secure, encouraging, and caring educational environment. In 2022, the Arrahman College board and College executives continued to establish and put into effect College policies. These policies and procedures were carefully reviewed in collaboration with Complispace, AISNSW, staff members, the community, parents, students, and the College Board. Provided below is a summary of the significant modifications made to the College Policies during the 2022 academic year.

Arrahman College Policies and Procedures can be accessed through various channels, including the College's Complispace Policy Connect platform, the college administration office, the college website, or parent communication platforms such as Sentral and SEESAW, as well as the Parent Information Handbook. Any updates to policies and procedures are shared on parent information platforms and communicated to parents upon enrolment.

A. Student welfare policies

Arrahman College (ARC) seeks to provide a safe and supportive environment that:

- Minimise risk of harm and ensures students feel secure.
- Supports the personal, academic, physical, social, and emotional wellbeing and development of all students.
- Provides student welfare policies and program that develop a sense of self-worth and foster personal development.

Arrahman College does not permit corporal punishment of students, or sanction corporal punishment of students by non-school persons.

Policy	Changes in 2022	Access to the text
<p>ARC Behaviour Management Policy and Procedure All ARC students are expected to abide by the ARC school rules and any instructions given by school staff. The school rules are displayed in all classrooms.</p> <p>All staff members must abide by the ARC Discipline Policy which was issued to staff during the staff induction day. Where disciplinary action is required, penalties will be determined and imposed according to nature of the breach of discipline and the student's prior behaviour.</p> <p>All disciplinary action decided by school staff against any student including detention, suspension, expulsion or exclusion will be based in procedural fairness. The ARC Discipline Policy & Procedure was issued to all staff members during induction and has been explained to students during the Student Induction Day.</p> <p>The College seeks to develop a culture of positive behaviour management by setting clear</p>	<p><i>Reviewed and further contextualised to support the college's first year of operations.</i></p>	<p>The policy is available to all staff via the Complispace Policy Connect platform.</p> <p>Available to all students, parents/guardians from the Administration Office upon request.</p>

<p>expectations of students and encouraging positive decision making and personal responsibility.</p> <p>The College expressly prohibits corporal punishment, and clearly and exhaustively lists the endorsed discipline methods to plainly exclude corporal punishment. The Policy also does not explicitly and explicitly sanction the administering of corporal punishment by non-school persons, including parents, to enforce discipline at the College.</p>		
<p>ARC Pastoral Care Policy The school aims to provide a safe and supportive environment to support the mental, physical, and emotional wellbeing of students.</p>	<p><i>Reviewed and no changes were made</i></p>	<p>The policy is available to all staff via the Complispace Policy Connect platform.</p> <p>Available to all students, parents/guardians from the Administration Office upon request.</p> <p>Included in policy folders located on school grounds and on the staff intranet.</p>
<p>ARC Anti-Bullying Policy This policy provides processes for responding to and managing allegations of bullying at school. This includes all forms of bullying both physical and cyberbullying. This policy also includes contact information for the local police school liaison officer.</p>	<p><i>Reviewed and updated to include changes to the contact details of the local Police Liaison Officer.</i></p>	<p>The policy is available to all staff via the Complispace Policy Connect platform.</p> <p>Available to all students, parents/guardians from the Administration Office upon request.</p>
<p>ARC Grievance Policy and Procedure This policy uses appropriate procedural fairness in dealing with complaints and grievances and includes processes for raising and responding to matters of concern identified by parents and/or students. These processes incorporate how parents raise complaints and grievances and how the school will respond.</p>	<p><i>Reviewed and no changes were made</i></p>	<p>The policy is available to all staff via the Complispace Policy Connect platform.</p> <p>Included in policy folders located on school grounds and on the school's website: www.arahmancollege.nsw.edu.au</p>
<p>Making a Formal Complaint? If you have been unable to resolve a matter informally, or simply wish to make a formal complaint, you can do so by any of the following means:</p> <ol style="list-style-type: none"> 1. Sending an email to admin@arahmancollege.nsw.edu.au 2. Writing a letter to the College addressed to "The Complaints Manager". 3. Telephoning the College on 02 8107 6000 and asking to speak to your child's Stage Coordinator. 4. Completing the Online Compliments and Complaints Form <p>All formal complaints will be logged through our online complaints management system and managed in accordance with the following procedural fairness.</p>		

Theme 10: School determined priority areas for improvement

In our inaugural year of operations, our strategic plan prioritised several key areas: attaining academic excellence, fostering comprehensive growth, integrating technology, engaging the community, and promoting professional advancement. Our primary objective is to establish a dynamic learning environment that nurtures students' individual talents, equips them for the future, and encourages them to become responsible global citizens. By adopting a student-centred approach and forging strong partnerships, we aim to create an inspiring, challenging, and supportive educational institution. Through ongoing evaluation and feedback, we will ensure the plan's efficacy, resulting in a thriving establishment that excels in both academics and character development. In 2022, Arrahman College pursued the following five-year strategic directions:

Strategic Directions:

Focus Area	Objectives	Status
Strategic Direction 1: Learning & Leadership	<ol style="list-style-type: none"> To identify the learning needs of individual students and inform differentiated teaching, to pursue excellence and promote high expectations to maximise the learning outcomes for every student. 	Progressive Achievement
Strategic Direction 2: Community	<ol style="list-style-type: none"> To develop a strong Professional Learning Communities [PLC] that operates with collective purpose and goals to drive consistent teacher practice and increase teacher engagement and investment. To attract, develop and retain world-class staff who are passionate about the growth and development of students and provide opportunities to staff through Arrahman College. To ensure our teachers and educators are engaged in professional development & fully supported in the classroom to help them become the best they can be. 	Progressive Achievement
Strategic Direction 3: Wellbeing	<ol style="list-style-type: none"> To enhance the positive, holistic school culture to improve learning, engagement, and wellbeing, so that all members of the Arrahman College community hold aspirational expectations of progress and achievement, and every student is known, valued, and cared for. 	Progressive Achievement

<p>Strategic Direction 4: Sustainability and Development</p>	<ol style="list-style-type: none"> 1. To plan, support and implement quality of buildings and facilities at Arrahman College. 2. To promote sustainable practices. 3. To ensure the provision of quality buildings and facilities at Arrahman College. 	<p>Progressive Achievement</p>
<p>Strategic Direction 5: Learning and Innovation</p>	<ol style="list-style-type: none"> 1. To provide the highest quality educational programs for our children and families with a child-centric approach to teaching and learning. 2. To provide innovative programs and services that reflect the needs of the broader school community. 3. To ensure that Islamic ethos and moral values are present in all programs and services available to all students, families, and the wider college community. 4. To lead the delivery of modern teaching programs and services. 5. To ensure that all programs and services are accessible to all students, families, and the wider college community. 6. To engage students in outstanding learning experiences and empower them to discover and understand their strengths to contribute to the shape and sources of content, and to take accountability for knowledge, skill acquisition, and outcomes. 	<p>Progressive Achievement</p>



Theme 11: Initiatives promoting respect and responsibility

At Arrahman College, we actively promote the values of reverence and accountability through a variety of strategies and initiatives. By educating and supporting our students, these approaches and initiatives aim to cultivate responsible individuals who demonstrate respect towards themselves, their communities, and society at large. Our school's motto, "Reason, faith, respect," guides our students to comprehend that it is through reason and faith in themselves that they can exemplify the virtue of respect. This, in turn, leads to the desired changes they wish to witness in the world.

Throughout 2022, the students at our college had numerous opportunities to engage in activities that encouraged self-reflection, goal setting, and the development of their leadership skills with an emphasis on respect. Some notable activities included:

- 1. K-2 Mascot Challenge:** Our students participated in a month-long program aimed at developing fundamental movement skills, which form the basis for leading a healthy and active lifestyle. They dedicated 10 minutes each day to practice essential skills like catching, throwing, and bouncing. Engaging in planned activities, they gained awareness and took responsibility for their physical development. They demonstrated an understanding of the significance of responsible exercise and physical activity.
- 2. Healthy Lunchbox Week:** With the goal of inspiring Australians to create nutritious and enjoyable lunchboxes, we organised Healthy Lunchbox Week. Students received guidance on making responsible decisions when preparing their own lunchboxes.
- 3. Clean Up Australia Day:** On Friday, March 4th, our students actively participated in Clean Up Australia Day. This event taught them about the importance of maintaining cleanliness in our school and country. They learned to respect the environment by properly disposing of waste and taking personal responsibility to keep our school clean.



4. **Harmony Day:** On Friday, March 25th, our students celebrated Harmony Day with a picnic. This event recognizes diversity and brings together Australians from various backgrounds, promoting inclusiveness, respect, and a sense of belonging. Our students engaged in activities that fostered understanding, respect, and familiarity with different cultures. They wore orange attire or traditional cultural dress and enjoyed a picnic featuring foods from diverse cultures.



5. **Police Presentation (social media and Respectful Behaviours):** On Wednesday, March 30th, Constable Rachel from the local Police station visited our school to deliver a presentation on the importance of online safety, focusing on social media usage and displaying respectful behaviours in public.



6. **ANZAC Day:** On Wednesday, April 27th, students observed a minute of silence and listened to the Ode of Remembrance. They learned that this moment of solemn reflection is a gesture of respect for Australian soldiers who have fallen in war. Each student crafted their own poppy and reflected on the sacrifices made by countless Australians for the safety and peace we enjoy in our country.

7. **Reconciliation Week:** On Friday, May 27th, students engaged in a presentation and class activities aimed at learning about our shared histories, cultures, and achievements. They explored ways to contribute to achieving reconciliation in Australia.



8. **World Environment Day:** On Monday, June 6th, students learned about the importance of environmental care and assuming responsibility for their actions, particularly regarding plastic pollution. They were provided with alternative strategies to reduce plastic usage.

- 9. Hajj Discovery Day:** On Thursday, June 30th, students participated in a Hajj Discovery Day, observing the various activities and events that occur during the Islamic Hajj pilgrimage. They understood that people from around the world gather in Mecca to perform Hajj. Dressed in white, symbolising equality, students reinforced the notion of respecting others, regardless of their origins.



- 10. Keep Australia Beautiful Week:** Students learned about the importance of reducing litter in the environment and discovered simple steps to minimise their impact on the environment.

- 11. Book Week Parade:** Students enthusiastically participated in a Book Week parade, dressing up as their Favorite book characters. They engaged in various reading activities and explored books promoting the concepts of respect and responsibility, such as 'My Mouth is a Volcano' by Julia Cook, emphasising the importance of respecting others and waiting for an appropriate time to speak.



- 12. National Child Protection Week:** This week aims to promote the safety and well-being of every child, now and in the future. Students participated in a presentation and created posters advocating for safety and emphasising the importance of voicing their concerns.

- 13. Jeans for Genes Day:** On Thursday, September 1st, students joined in a Jeans for Genes Day fundraiser, raising money for the Children's Medical Research Institute. By wearing jeans and donating funds, they raised awareness about the importance of medical research and actively took responsibility for making a difference.



14. Firefighter Visit: On Tuesday, September 20th, four firefighters visited our school. They delivered a presentation on the duties, attire, and equipment used by firefighters and showcased a fire truck. Students learned about the responsibility of always maintaining personal safety.



15. Jump Rope for Heart: Students engaged in a four-week program called Jump Rope for Heart, skipping, and fundraising for the Heart Foundation. They also participated in a "Jump Off" day at school.

16. Kids to Farm Excursion: On Wednesday, November 2nd, students visited Golden Ridge Animal Farm in Dural. They had the opportunity to meet, hold, and feed a variety of animals, learning different ways to care for and respect them.



17. Remembrance Day: On Friday, November 11th, students paid their respects to those who fought and sacrificed their lives during war. They participated in a range of activities that fostered reverence and learned about the history behind Remembrance Day.

18. RUOK DAY?: Our students actively took part in the nationwide initiative focused on raising awareness about the importance of regularly checking in with one another and offering support to those facing challenges in life. Through their involvement, students demonstrated their commitment to caring for others and taking responsibility for their well-being amidst life's various ups and downs.



Theme 12: Parent, student and teacher satisfaction

Parent, teacher, and student feedback is of great importance at Arrahman College as it plays a crucial role in shaping and improving the educational experience. By actively seeking and valuing feedback, Arrahman College can ensure that its educational practices align with the needs and aspirations of its community, ultimately leading to enhanced learning experiences and outcomes for all.

During our Inaugural year of operations, we found that feedback enabled:

- 1. Improvement of Programs and Initiatives:** Feedback from parents, teachers, and students provides valuable insights into the effectiveness of various programs and initiatives. It helps identify what works well and what needs improvement, allowing the school to refine and enhance its offerings to better meet the needs and expectations of the school community.
- 2. Enhancing Communication and Collaboration:** Feedback fosters open lines of communication between the school and its community. It enables parents, teachers, and students to express their thoughts, concerns, and suggestions, promoting a collaborative approach to education. This partnership between the school and its stakeholders leads to a better understanding of each other's perspectives and creates a shared commitment to the educational journey.
- 3. Tailoring Education to Individual Needs:** Feedback from parents, teachers, and students provides valuable insights into individual strengths, challenges, and preferences. This information helps educators personalise their teaching approaches, modify curriculum or activities, and provide targeted support to meet the unique needs of each student. It allows the school to create a more inclusive and student-centred learning environment.
- 4. Monitoring Student Progress:** Feedback from teachers and parents plays a vital role in monitoring and assessing student progress. It helps identify areas where students excel and areas that may require additional support. This information enables educators to adjust their instructional strategies, provide timely interventions, and offer appropriate resources to foster continuous growth and development.
- 5. Building a Positive School Culture:** Feedback from all stakeholders contributes to the development of a positive school culture. It ensures that everyone's voice is heard and valued, creating a sense of belonging, respect, and shared ownership in the educational community. When students see that their feedback is taken seriously and acted upon, it encourages their active participation and fosters a sense of empowerment and responsibility.
- 6. Strengthening Home-School Partnerships:** Feedback from parents helps build strong home-school partnerships. It allows parents to actively engage in their child's education, provide input on school policies and initiatives, and feel involved in decision-making processes. This collaboration between parents and the school promotes a supportive and enriching learning environment for students.

Arrahman College encourages feedback from all stakeholders through various touch points, including department meetings, faculty staff meetings, pastoral care team communication with parents, and open-door policies for in-person meetings or virtual correspondence. The school values and appreciates any member of the school community who takes the initiative to provide feedback, as it contributes to the continuous betterment of the school and its members at large.

During the year, Arrahman College actively seeks feedback from all members of the school community, including students, parents, and staff, through formal and informal surveys. This feedback holds great value and contributes to the continuous improvement of our school.

Here are some key points expressed in the feedback received:

- Parents have expressed deep appreciation for the efforts and dedication of our staff. They recognise the significant impact of individualised tuition and consultations on their child's academic performance.
- Students have identified that the school culture fosters personal and academic growth among students. Students willingly support and create support groups for one another, demonstrating strong leadership qualities. The high attendance rate and the sense of school pride reflect the students' satisfaction with the overall school experience.
- Employee satisfaction is closely tied to support and collaboration among staff members. The staff works together collegially, benefiting from open communication channels and strong support from the executive team.
- Staff surveys indicate high morale, and the school has a remarkable staff retention rate, indicating a high level of satisfaction among the staff.



Theme 13: Summary of financial information

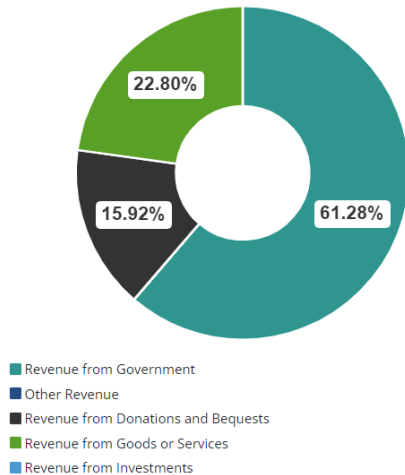
The graphs below represent income and expenditure using percentages.

(a) Graphic one: recurrent/capital income represented by a pie chart

Income Summary 2022

Revenue

Total revenue: \$1,057,863.00



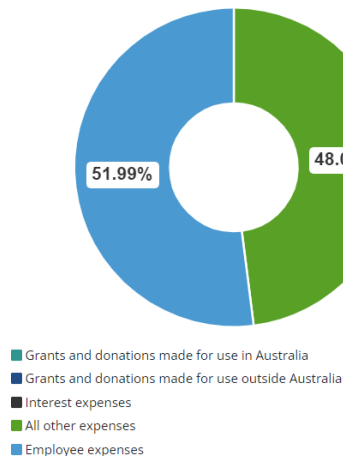
Income from all sources, including Commonwealth and State grants and subsidies and all private income, including fees and donations.

(b) Graphic two: recurrent/capital expenditure represented by a pie chart

Expenditure Summary 2022

Expenses

Total expenses: \$1,315,318.00



Expenditure on all purposes, including teaching and learning, administration and financing (i.e., borrowing costs, depreciation, etc).

For more information about our annual financial reporting, please visit our latest financial statements available here: [ARRAHMAN COLLEGE LIMITED | ACNC](#)

Theme 14: Publication requirements

Annual Report

Arrahman College is required to complete and publish an Annual Report for NESA. The report is to be submitted to NESA by 30 June each year and to be available to the public on the school's website and in paper form from the Administration office.

To meet the requirements of the Annual Reporting, the School will maintain all relevant data electronically and in paper form and will comply with reporting requirements of the NSW Minister for Education and Early Childhood Learning and the Commonwealth Department of Education. This reporting will include public disclosure of the educational and financial performance measures and policies of the school as required from time to time.

Production and Publication of the Annual Report

The principal in consultation with the other executives is responsible for the coordination of the annual report. At the end of each year the people responsible are reminded by the principal of the information required for the annual report, the format their information is to take, and the due date for submission of their information. All information for inclusion in the annual report is to be submitted by the due date for collation and inclusion in the final document.

Annual Report Planning Areas

1. A Message from key school bodies - President, Principal, and Parents and Friends Committee.
2. Contextual information about the school and characteristics of the student body – Principal, Curriculum, and Welfare Coordinators.
3. Student outcomes in standardised national literacy and numeracy testing – Curriculum Coordinator
4. Senior secondary outcomes (student achievement) – Not Applicable to date.
5. Teacher professional learning, accreditation, and qualifications – Principal, Curriculum, and Welfare Coordinators.
6. Student attendance, and retention rates and post-school destinations in secondary schools – Principal and Administration Staff.
7. Enrolment policies – Principal
8. Other school policies – Principal
9. School-determined priority areas for improvement – Principal, Curriculum, and Wellbeing Coordinator, Business Manager, and School Board.
10. Initiatives promoting respect and responsibility - Principal, Curriculum, and Welfare Coordinators.

11. Parent, student, and teacher satisfaction - Principal
12. Summary financial information – Business Manager/ Accountant

Requests for additional data

Any requests from the NSW Minister for Education and Early Childhood Learning or the Commonwealth Department of Education for additional data from the school are to be directed to the principal, who will ensure that the relevant data is collected and provided to NESA in an appropriate electronic or online form within the requested timeframe.

DEEWR Annual Financial Return

The school's Accounts Department, in consultation with the principal, is responsible for completing the DEEWR (Department of Education, Employment and Workplace Relations <http://www.deewr.gov.au/Pages/default.aspx>) Annual Financial Return questionnaire and for submitting it to DEEWR in an appropriate form.

Annual Financial Statement and Reporting to the ACNC

The school's Business Manager in consultation with the principal and school board is responsible for the preparation of the Annual Financial Statements. All annual financial statements are audited by an Independent and Accredited Auditor. Following the audit process, the Annual Financial Statements are approved by the board of directors and published on the ACNC portal.

For more information about our annual financial reporting, please visit our latest financial statements available here: [ARRAHMAN COLLEGE LIMITED | ACNC](#)



2022

Annual Report

Inaugural Year of Operations



 **CARE
INSPIRE
EMPOWER**



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